

## Office Suite Alternatives

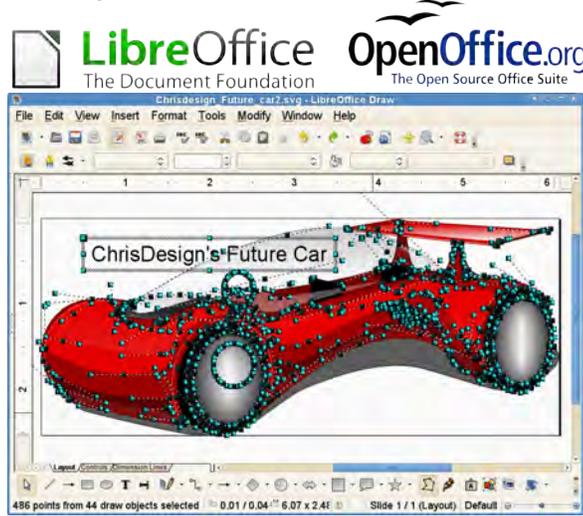
*“Productivity can be defined as many things on the modern PC, but this time we’re going to focus on the traditional perception of productivity, the office suite.*

*Office suites are not just a Microsoft world, as several alternatives have surfaced in recent years that are as fully productive as the Microsoft offerings. This is most evident with the penetration of OpenOffice in enterprises, the traditional Microsoft territory.*

*The move to open document standards, adopted even by Microsoft, have eliminated the need to use Microsoft Office for compatibility. Microsoft’s changes to the Microsoft Office interface has met resistance by businesses, who must pay for retraining to the new interface. Instead, they have adopted*

*alternatives that have led them to consider more options. In these tight money times, what has business learned that the rest of us ought to know?*

*Nothing stands still in the software world, and several developers from the 10-year-*



*old OpenOffice have joined with the Open Document Foundation to advance development of OpenOffice under the title LibreOffice. Their thrust is usability.*

*Beyond the Microsoft monolith, some of today’s office suites were here before Microsoft Office, and are still here, better than ever.*

*WordPerfect is a standout with loyal fans of 20 years and more. You will hear from some of them as well.*

*Come to the Main Meeting and enhance your PC productivity. See you there!*



### Raffle!

This month, an anti-productivity device! The Eviant 7” Portable Digital LCD TV is among the first of its size to offer true digital portability. It receives over-the-air digital broadcast signals and is perfect for anywhere you want to view television. It has a Lithium-Ion battery, built-in speakers, remote control, and carrying pouch, 16:9 widescreen-format, and is ready for use any time, anywhere. And, it’s YOURS for the price of a raffle ticket!



Tickets are **\$5** each, available where you sign in. Need not be present to win.

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## About PC Community



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Deadline: Copy must be submitted no later than the second Saturday prior to the main meeting. Check the newsletter calendar for the date. Submissions should be made by e-mail to the editor, **lcms@pacbell.net**. Advertising rates are available from the editor.

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 PCC News

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### Clubhouse Hours

The Hayward Adult School has changed its schedule, affecting the Clubhouse hours. Schedule is as follows:

Wednesdays - 4:00 PM to 7:00 PM  
 Saturdays: 8:30 PM to 1:00 PM  
 Clubhouse Phone # **510-537-4138**

PC Community is a computer users group for people who wish to expand their knowledge and experience of personal computers and software. This is accomplished through monthly general meetings of the full membership where major industry vendors present information, and through smaller focus groups (Special Interest Groups, or SIGs) where members meet to share common computer interests. The group's monthly Main Meeting takes place at Calvary Baptist Church, 28924 Ruus Road, Hayward, at 7:30 P.M. on the first Friday of each month.

PC Community is dedicated to community service, providing enabling technology to people with special needs, working in the community to obtain computer equipment, and working with other computer groups to help people extend their lives through computer technology.

PC Community has a Web site at **http://www.pcc.org**.

Membership dues are \$35.00 per year. \$20.00 for educational and seniors(65 and over), and \$45.00 for family per year. Call 510-213-8421 for more information, or write to PC Community at the address on this page.



**ICEMAN Consulting Enterprises, Inc.**

Thanks to PCC Member **Chris Yager**, ICEMAN Consulting Enterprises, Inc., for printing PCCNews.  
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PCC is a member of the Association of Personal Computer User Groups (APCUG)

# PCC Announcements

## O'Reilly - Books and Media

**Review a Book:** Review an O'Reilly book and get published in the PCC Newsletter and on the PCC Web Site. Find a book that interests you at [www.oreilly.com](http://www.oreilly.com), e-mail me the name of the book and ISBN so I can order it for you. PCC requires a deposit from you

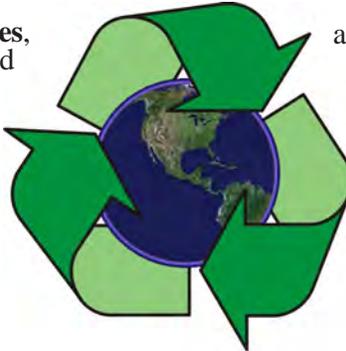


in the amount of the User Group price, a 35% discount. You have 60 days to complete the review, at which time the deposit is refunded and you keep the book.

Elsie Smith - PCC UG Representative to O'Reilly  
[lcms@pacbell.net](mailto:lcms@pacbell.net) or 510-545-2077

## PCC Recycle Program is Back, Bigger and Better!

Your used **toner cartridges**, old **cell phones**, used **inkjet cartridges**, old **PDA's** and defunct **iPods** are valuable. Don't toss them in your trash to be used as landfill. They are worth something to PCC and other groups, either in the form of exchange or as discount on products at some local retailers. This not only helps PCC, but also helps our community. You can drop



any of these items off at our Clubhouse or at a Main Meeting. Do your part for PCC and your community! Keep the environment clean by taking a few extra moments to recycle these items with PCC.

contact:  
**Chuck Horner**  
[churck@comcast.net](mailto:churck@comcast.net)  
510-589-9677

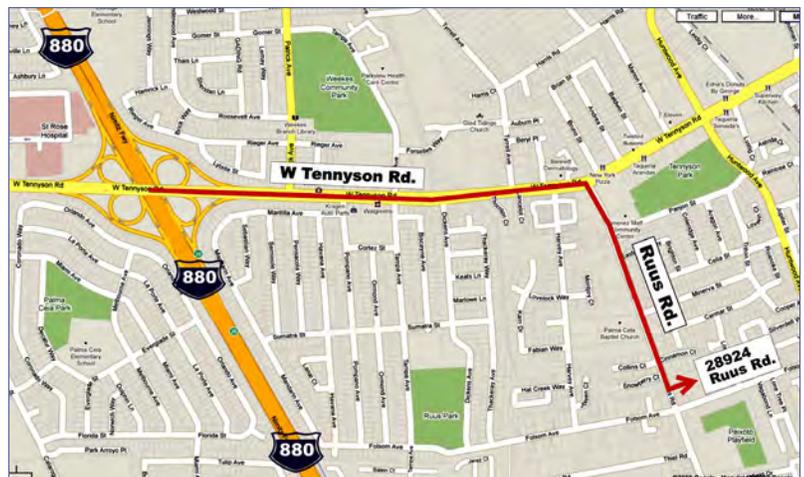
## Directions to the PCC Main Meeting

**From All Directions:** take 880 to the Tennyson Road exit in Hayward. Take the exit toward the hills. Proceed northeast on Tennyson Rd. about 0.7 mile to the 5th stoplight. This will be Ruus Road.

Turn right on Ruus Road and proceed southeast for about 0.4 mile. Look for Calvary Baptist Church on your left.

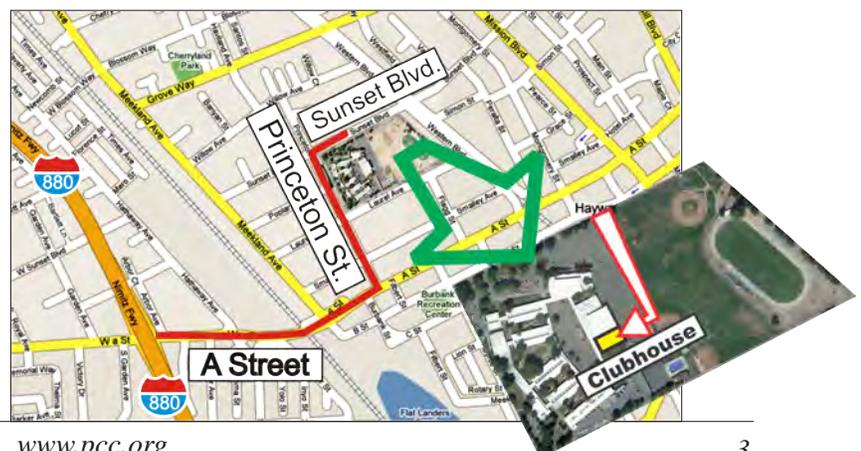
Turn left into the driveway into the parking lot. Parking is available anywhere from the driveway to the back of the lot.

Look for the PCC signs.



## Directions to The PCC Clubhouse

**From 880:** take the A St. exit East (toward the hills). Immediately after crossing the overpass, turn left at the light onto Princeton. Go straight ahead to Sunset Ave, then turn right. After half a block, turn right into the driveway where the playing field meets the parking lot. Drive all the way back past two fences. When facing the Gym, the clubhouse entrance is on the left side.



# Quick Tips

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## Secrets For Succeeding In Common Tasks

BY STEPHEN J. BIGELOW

### Wireless Security

**Question:** Is it worth upgrading my laptop to a network card with WPA2 security? Are there any reasons that I should not?

**Answer:** If your laptop and network use an older WEP (Wired Equivalent Privacy) or WPA (Wi-Fi Protected Access) security mode, upgrading the laptop with a NIC (network interface card) that supports the newer WPA2 security mode won't provide any additional security benefits. Remember that wireless network security uses the lowest common denominator anyway, so even

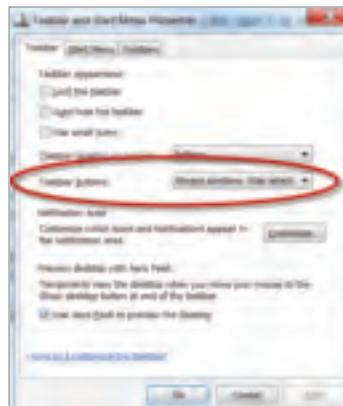
if you have a newer NIC, it will have to use the older security mode if the wireless router or access point uses the lesser protocol.

However, if you have an older NIC with a lesser security protocol and need to access a secure wireless network with a WPA2 protocol, you will probably need to upgrade the laptop accordingly with a PC card or USB NIC. Not only will this give you better security for wireless data, but the newer NIC will provide much better data speed and range.

### Windows Taskbar

**Question:** I like Win7, but don't like the way Taskbar buttons get combined on the Taskbar—it's hard for me to keep track of what apps are running. Can I stop this?

**Answer:** Win7 reduces clutter on the Taskbar by combining multiple tabs from the same applications (such as Internet Explorer), but some users find it hard to keep track of what's



running or switch applications conveniently. Right-click the Taskbar, select Properties from the context menu, and then choose the Taskbar tab. In the Taskbar Buttons drop-down menu, select Never Combine and click the OK button. Your tabs are no longer combined.

Use Taskbar Properties to change the way that Win7 handles tabs.

### Office Documents

**Question:** I don't like that other people who use my computer can see the programs and documents I've recently opened. Can I hide this info?

**Answer:** By default, Win7's Start menu displays recently used programs. Run your cursor over certain programs (such as Microsoft Word), and you'll see a list of documents that you (or someone else at your computer) recently opened. It's a handy tool for quickly opening oft-used programs and

documents, but it exposes your actions to anyone who sits at the computer after you.

You can easily configure Win7 to stop displaying your history. Right-click the Taskbar, select Properties from the context menu, click the Start Menu tab, and uncheck the boxes in the Privacy section. Click the OK button to save your changes. Now Win7 won't show the programs or items that you've been working with.

### Parental Controls

**Question:** Do I really need to use Parental Controls for my malware checker? It seems like a hassle.

**Answer:** It depends on your home or office. The problem here is that a careless change can turn off malware updates, allow malicious sites, or disable

the malware software entirely—leaving the system entirely unprotected. If there are multiple system users, it's always a good idea to have the system's administrator (which may well be you) set the Parental Controls. This will ensure that the system's malware protection is uninterrupted.

## Quick Tips

### Data Storage

**Question:** I like to save my music and pictures to CDs and DVDs, but I've heard that those discs don't last that long. I thought optical discs never wear out. Which is true?

**Answer:** In general, optical disc media has a very long life span. Unfortunately, the exact length of that life span is a matter of some debate—it depends largely on the quality of the media, its exposure to any detrimental materials (such as inks or label adhesives that can penetrate the plastics over

time), and its storage conditions. For example, bargain-brand DVDs written on with harsh inks or cleaned with caustic chemicals won't last very long. By comparison, a quality DVD, left unmarked and stored in a clean, climate-controlled environment, might last decades. However, even if the media lasted forever, the advance of technology will eventually render those discs obsolete anyway. Periodically, you'll need to review your storage method and think about transferring your files to new storage technologies.

### Scanner Histogram

**Question:** What's the point of a histogram adjustment on my scanner? Is this something I can make work for me?

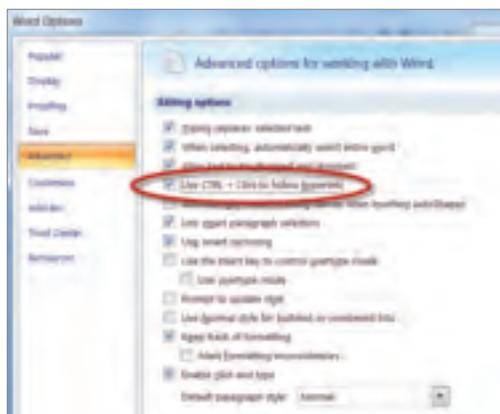
**Answer:** A histogram is basically a graphical representation of the visual characteristics that a camera or scanner uses to detail things like brightness, highlights, shadow, color, and so on. The idea is

that a digital artist can use the histogram from a "good" image to configure the settings in editing software to improve "bad" images. Scanning and photo software will provide a variety of histogram tools. Histograms are typically the domain of professional digital artists—the ability to use a histogram is an advanced skill set that takes time and expertise to use successfully.

### Microsoft Word 2007

**Question:** I often cut and paste text in Word, and I sometimes accidentally trigger hyperlinks when I attempt to select hyperlinked text. Can I stop Word from launching URLs?

**Answer:** Yes, it is possible to prevent Word 2007 from automatically launching URLs when you click them. In Word, click the Office button and click the Word Options button. Select the Advanced menu



You can change the way hyperlinks behave in Microsoft Word 2007.

from the left pane, then check the Use CTRL + Click To Follow Hyperlink box. Next, click OK to save the changes. Now, you will need to press the CTRL key and click the hyperlink to launch it; from now on,

you won't accidentally trigger the hyperlink by simply clicking it.

### Error Message

**Question:** Every now and then my PC powers up with an error that says it cannot read the hard drive and to "Press F2 to continue." I do, and the system works OK. What's the problem?

**Answer:** That type of error usually means that the BIOS cannot transfer control to the operating system. This may be due to a glitch or problem with the data transfer cable that runs from the motherboard to the hard drive (or it may be a problem with the hard drive itself). It's a minor

problem (at least, right now) because the system works properly after the message appears. That said, it could point to a developing problem. It's better to solve this issue now than to wait for it to get worse. Replace the data transfer cable (typically a SATA [Serial Advanced Technology Attachment] cable) that connects the motherboard and hard drive. Also, back up your important data, in case the hard drive is experiencing trouble. If you're not comfortable with replacing the cable, take the system to a local PC technician.

# How To Install A Media Card Reader

**M**edia cards of various shapes and sizes are now being used in cameras, GPS (global positioning system) units, music players, digital photo frames, and more. The cards are handy little devices that can hold much more information than their sizes might suggest, and they make it easy to move data (photos, for example) from one computer to another or from a mobile device to a computer.

But in order to read the media card, the computer must have a card reader connected to it, and that reader must include a slot that's the same size as the media card you happen to be using. You can buy external card readers that connect to your PC via one of your USB ports, but connecting and disconnecting them (and keeping track of their whereabouts when they're not in use) can be a bit of a pain, and it does use up a USB port. For many, installing an internal reader might be a better alternative: If your computer has a spare drive bay, you can quickly, easily, and affordably add an internal reader to your system. We'll show you how.

Internal readers can be quite sophisticated and can include fan controllers; SATA (Serial Advanced Technology Attachment) ports; and LCD readouts that display temperatures, fan speeds, and the like. These high-end readers are very slick, but are possibly more than you want to deal with. We went with a simple but sturdy Sabrent ([www.sabrent.com](http://www.sabrent.com)) seven-slot reader (model CRW-UINB). This model, which retails for \$12.99, includes a USB 2.0 port and will read a huge number of cards, including MS, CF, MD, SD, SDXC, miniSD, MicroSD, M2, and other formats.



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## A Walk-Through

This is a quick, simple project—you're looking at a 30-minute job, tops. To make things even simpler, we'll walk you through the entire installation process.

**1 Remove one side panel from the case.** This part of the process varies, depending on your computer. There may be two to four screws to remove, after which the side panel of the case will slide or lift away. In many cases,

there will be a thumbscrew or a simple latching mechanism instead. Some panels are hinged and will swing away from the case like doors. You want to remove the panel from the side of the case that allows access to the drive bays, but the appropriate side will differ from machine to machine. If you have one available, use an antistatic band, mat, or other method for minimizing static electricity so that you don't fry your PC's components while you're working with them. (At a minimum, momentarily

touch a metal part of the case to discharge any static buildup.)

**2 Move any installed devices out of the way.** You may need to do this so you can get at the empty bay and USB header. Again, this procedure will vary from one machine to the next. On our Dell Vostro, we had to unclip and move the optical drive to get at the empty bay. We then unclipped the hard drive to expose the USB header on the motherboard.



You may need to remove your drives in order to get at the empty drive bay and the USB header on the motherboard.

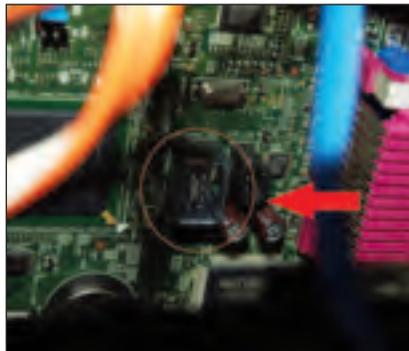
**3 Insert the card reader.** Next, insert the card reader into the vacant drive bay and attach it to the drive rails. The reader should slip right into the empty 3.5-inch bay, with the USB cable extending from the rear of the reader's case. Use the included screws to attach the card reader case to the drive bay chassis rails. Some computers



Insert the card reader between the mounting rails of the empty drive bay and route the reader's cable back toward the USB header, ensuring that the cable will not get pinched or crimped during reassembly.

may have clips or sliding bays, which makes installing the unit even simpler. It's worth stopping for a moment at this point to double-check that you have the reader inserted correctly. The unit will function perfectly regardless of its orientation, but you may end up with the slot labels upside down, if you're not careful. (Don't ask us how we know this. Just don't.)

**4 Connect the card reader's cable.** Connect the cable to an empty USB header on the motherboard. Most headers have two sets of connectors in a plastic, plug-like container that contains nine or 10 pins. There are normally two rows of four or five "pins," except that the ninth and 10th pins are often missing. You can connect two USB ports to this type of header; if you connect only one device (as we're doing here), use the side that has the greatest number of pins. Run the cable over to the USB header. It doesn't really matter how or where you route it, but be sure that the cable won't obstruct a fan or get pinched or crimped when you reinstall the drives and replace the case's side panels.



There may be more than one free USB header on your motherboard; they tend to have blocks of four or five pins in a plastic case, and "Internal USB" will usually be printed on the motherboard right above the header.

**5 Test it.** Sure, we know: It's so simple! What could possibly go wrong? But before you go through the trouble of putting everything back together, make sure the drives are well-supported and not shorting out

against anything and then reconnect the power cord, keyboard, and monitor. Power up the machine. If your card reader has a power indicator, it should light up. (Ours has two LEDs [light-emitting diodes]: one for power and one to indicate that a media card has been inserted and recognized.) Once the system is powered up, insert a card or USB thumb drive and make sure that you can read from (and write to) it. If everything works, you can move on to the next step. No lights? No data being read? Make sure that the cable is correctly plugged into the USB header. If it's a header with two sets of pins, you're only using one side, and one side has more pins than the other; make sure you plug the cable into the side with the most pins.



The installed reader should fit flush with the façade of the case, and the device's lights—if any are present—should indicate the reader's status.

**6 Reassemble the computer.** All that's left is to put everything back together and tidy up a bit. Go ahead and reinstall the drives, if you've had to remove them during the procedure. Replace the case doors. Reconnect your power and peripherals and enjoy your handy new card reader.

### Quick, Easy, Practical

This is one of those projects that offers an excellent return on investment: Adding an internal reader takes little time, costs almost nothing, and adds a great deal of flexibility to your setup. ■

BY ROD SCHER

## Door Prizes

Congratulations to all the members who won door prizes at the Main Meeting!

### General Drawing:

Acronis True Image Home 2011, courtesy of Gene Barlow .....	Bob Kiessling
CA technologies: PC Tuneup .....	Joy Somerville
COPIA organizer, with gum .....	Harold Smith
Cricket laptop stand .....	Bud Gallagher
Joy 4-in-1 cables .....	Don Odle
KALW water bottle .....	Dolly Marston
LiteON Carabiner/Flashlight .....	Diane George
MiyBat personal fan .....	Bill Huston
Muvee Music earbuds .....	Bill Carcot
Screen Future book .....	Bob Sorensen
Trend Micro bag .....	George Kornbluth

### Raffle Prize:

32 GB Lexar JumpDrive .....	Bob Sorensen
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### Clubhouse Information

Due to the change in the Hayward Adult School (HAS) Custodian hours, the Clubhouse will remain open from 4:00 PM to 7:00 PM on **Wednesday Evenings**.

On **Saturdays** the Clubhouse will now open at 8:30 AM and close at 1:00 PM. When Hayward Adult School has a three-day weekend, the Clubhouse will be **closed**.

The monthly **“Cook Outs”** will be held on the first open Saturday of each month.

**Clubhouse Phone Number is 510-537-4138.** Anyone who needs to contact the Clubhouse may do so during the above listed hours when someone is there to take the call.

Check this section of the Newsletter for any future changes or information regarding the Clubhouse, or check PCC’s Web site at [www.pcc.org](http://www.pcc.org).

### Door Prize Donations

**O’Reilly Media** generously donates the books that are our door prizes. Go to [www.oreilly.com](http://www.oreilly.com) and pick books you’d like to see on our door prize table. You might win one you choose. E-mail the names and ISBN of the books you want me to request from O’Reilly.

Elsie Smith  
lcms@pacbell.net

### Hey You! Join PCC!

If you’re reading this newsletter because it was passed on to you by a friend, you’re getting an idea of what a great group this is. Why not join PCC and get more from your computer? Apply at [www.pcc.org](http://www.pcc.org) or contact:

Jan Fagerholm  
pcc4me@gmail.com  
510-213-8421

### Membership Dues

As of January 1, 2007, the following changes went into effect:

Regular.....	\$35.00
Family (same household).....	\$45.00
Educational, Seniors.....	\$20.00
Corporate (maximum 5 memberships).....	\$100.00

Remember, you can always pay your dues by mail. Make a check payable to PC Community in the amount listed above to:

PC Community  
P.O. Box 55513  
Hayward, CA 94545-0513

### Dues Expiring This Month!

The following members dues expire this month:

**Thomas J. Anderson**  
**Bayle Emlein**  
**Bill George**

# Special Interest Group Meetings



## Genealogy

**Carl Webb** - (510) 351-3335  
cwebb531@aol.com  
Third Tuesday of the month: 6:30pm



**Del Parton** - (510) 276-4292  
delpa@pacbell.net  
Saturday after Main Meeting: 8pm



**Jan Fagerholm** - (510) 213-8421  
pcc4me@gmail.com  
Last Saturday of the Month: 2pm



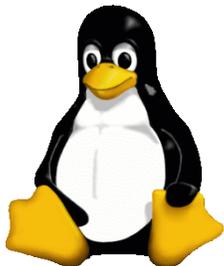
**Dan Dolgin** - (510) 895-8845  
dandolgin7@comcast.net  
3rd Monday of the month: 7:30pm  
<http://www.pcc.org/mobile>



**Chuck Horner** - (510) 589-9677  
churck@comcast.net  
3rd Monday of the month: 7:30pm  
<http://www.pcc.org/mobile>



**Bud Gallagher** - (510) 269-3623  
budgall@comcast.net  
2nd Saturday of the month: 1pm



## The Penguin Partition Linux for Human Beings

by Jan Fagerholm, PCC Penguinista

Ah, Spring! And a young man's fancy turns to... oh, never mind, a geek's fancy turns to – penguins! Though the clouds haven't parted, one can still think ahead to the April release of Ubuntu 11.04.

For the uninitiated, "11.04" is the Ubuntu version of the calendar; the next release of Ubuntu Linux occurs in April 2011.

As rain is the beta version of Spring, so the beta version of Ubuntu 11.04 is Natty Narwhal. At this writing (March), I am running the beta version. I often skip betas, as I am perfectly capable of crashing my computer without outside help, but Ubuntu 11.04 is of high interest to us pengueeks, so is a crashworthy effort for investigation.

Many distro upgrades are refinements, refreshes of applications, cosmetic changes to the interface and the like, the upcoming Ubuntu 11.04 marks a major change to the Ubuntu desktop.

GNOME, the default desktop for the current Ubuntu distribution, is simple and reliable. It is patterned after the Apple Mac interface, but without the glitz. There are several editions of Ubuntu available if you prefer an alternative style of desktop, such as Kubuntu, based on the Windows-like KDE desktop, and some other lightweight windowing environments that don't require as many computer resources as GNOME and KDE.

Ubuntu developed the Unity interface for its Netbook edition, and it has proved to be wildly popular. They have decided to move Unity onto the upcoming Desktop edition of Ubuntu. The user stuff is that Unity is more like a widget or sidebar-style interface, rather than a Windows or OS-X clone. The geek stuff is that Unity is based on the

QT4 toolkit (which is what KDE is made out of) rather than GTK (GNOME Tool Kit) that the GNOME interface is made on. While KDE presently suffers from feature creep overkill, this is a byproduct of the KDE developers rather than QT4 itself. Ubuntu decided to use QT4 to develop their own interface, Unity.

More geek stuff: using QT4 lets Canonical integrate GNOME and KDE components better. This is a welcome enhancement to those of us who run both GNOME and KDE applications as it will integrate the applications interfaces further. (For the uninitiated, KDE and GNOME based apps both run on either platform, but there are noticeable interface differences between the two.)

Whatever you wind up thinking about Unity, from the programmer's perspective, it will simplify development, as it will be possible to work on a single interface. For the late adopters, you can still opt out of the Unity interface at log-in and revert back to good ol' GNOME for comfort. For us bleeding-edge types, there is much to use and explore in Unity.





# PCC Main and Executive Meeting Highlights

Secretary — Bayle Emlein  
pcc@ix.netcom.com

Treasurer — Tom Smith  
smith-tf@pacbell.net

## Main Meeting Highlights

### March 4, 2011

The meeting was called to order at 7:33 PM by President Chuck Horner. He introduced new/returning member Bill Carcot. Harold Smith has tickets for the door prize, a 32GB Lexar Jumpdrive.

If you have a questions for the experts at the end of the meeting, write it on one of the 3x5" cards on Harold's table and leave it with him.

#### General announcements:

Sally Holt wonders why some people stop coming to meetings and those of us who are here keep coming. Some people come with friends. Chuck surmises that people feel overconfident about using their computers and only show up after a computer crash.

There is another Southwest Computer Conference in San Diego June 3-5. Diane George distributed a flier with the Southwest photo contest guidelines. More information at <http://theswcc.org>.

#### Clubhouse Hours:

Saturdays, this month: 8:30 AM-1:00 PM  
Wednesdays: 4:00 PM – 7:00 PM  
Clubhouse phone: 537-4138  
Clubhouse Cookout tomorrow

Tip: always check the Web site for hours before going to the Clubhouse.

We need someone to help coordinate program presentations. If you're interested, let someone on the Executive Committee know.

We also need folks to help with publicity.

#### SIG Announcements:

The Windows 7 SIG will meet at Bud's house on the 12th at 1:00 PM. Topic still to be decided. Bud has made contact with Cue Publishing and had some fliers for user group discounts. Diane will put the information on the Web site, also.

Jan Fagerholm runs the Spectacular Linux SIG, which

takes place on the last Saturday of the month. At the end of March they will probably be looking at the upcoming Ubuntu release.

The Hardware SIG, really a fixit SIG for both hardware and software. It takes place at 8:00 PM tomorrow night (the day after the Main Meeting) at the Smiths'. If you've got a problem with your computer, bring it in and it will likely get fixed.

More importantly, you'll learn about fixing it yourself. Got something new you want help with? Bring that along too.

#### Presentation:

Via Skype, Gene Barlow presented two topics: organizing and protecting your hard drive.

#### Organize Your Hard Drive

Division of your Hard Drive: There are reasons to have more than one partition. One is better organization. The second reason is to protect files from system crashes and malware, which often seeks to destroy the C: drive. A third reason is to facilitate partition backups. Files in similar categories, such as photos or financial information, can be stored on different partitions. Different partitions can be backed up on different schedules. Gene recommends Acronis Disk Director 11. It was the first disk manager to work with Windows 7.

Protect your Hard Drive: Best Backup Approach: What is the best hardware? There are several internet sites that offer various backup services. The best media today is an external hard drive that can be stored safely away from your computer. They are fast and reliable. You need one that is approximately the same size as your hard drive.

There are two types of backup: file back up and partition backup. A file backup is a partial back up and does not preserve your applications. Today Acronis makes the best partition backup: True Image. The free backup software that comes free with Windows and many drives is file backup only. With a partition backup, you can restore quickly to the exact state before the crash.

Acronis True Image has several utilities, including Sandbox. A software sandbox is a protected environment that you can put your hard drive in during risky operations.

*Continued on page 11*

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## Main Meeting Highlights

*Continued from page 10*

It creates a virtual machine that can be deleted if a virus has come along during a download or a Web site visit.

At <http://www.acronis.com/homecomputing/download/drive-monitor/> you can download a free utility that will alert you when you need to back up or when your drive is beginning to experience errors.

**After the break:** Diane George showed some of the photos from the Southwest Computer Conference photo contest.

She then invited those present to participate this year. More information at the conference website, <http://theswcc.org>

Bud Gallagher said that SP1 for Windows 7 has been released.

Sally Holt wonders if members would be interested in a raffle prize of a Blue-Ray player, with tickets being \$10.00 instead of the usual \$5.00--members voted no.

Thanks to George Kornbluth for taking care of refreshments.

The meeting was adjourned at 9:45 PM.

The next meeting will take place at the same location on April 1, 2011.

Respectfully submitted,  
Bayle Emlein, Secretary

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## Executive Committee Meeting Highlights

### March 19, 2011

Called to order: 2:19 PM

Members present: Chuck Horner, Sid Jordan, Sally Holt, Jan Fagerholm

Minutes of the February meeting approved? Approved.

**Old Business:** The Southwest Computer Conference is coming up in June in San Diego. The photo contest entries are due in April. Entries should be submitted to Diane George no later than March 25. She will compile the submissions and present them at the April 1 PCC Main Meeting. Read details at <http://theswcc.org/>

Sid suggested a membership renewal "Sale," to encourage renewals. It was moved and seconded that Jan will manage the details of finalizing an e-mail to people whose membership has expired. The one-time renewal rates: Senior \$20 membership reduced to \$15; Regular \$35 reduced to \$25; Family membership rate regularly \$45 reduced to \$35; the e-mail will include advantages, new Clubhouse hours, Web site info, and change of location for main meeting to 28924 Ruus Road, Hayward California.

**President's Report** - Chuck Horner: nothing new to report.

**Executive Vice President** - Sally Holt: suggestions from Fry's ads for raffle. Chuck suggests polling Main Meeting for suggestions.

**Treasurer** - Tom Smith: As of March 19, 2011:

Checking Account	\$1,891.65
CD	\$3,372.23
Total	\$5,263.88

**Secretary** - Bayle Emlein: Jan Fagerholm substituting as secretary for March E.C. meeting.

**VP Clubhouse** - Sid Jordan: Hours remain the same. Clubhouse closed April 23rd (Easter)

**VP Marketing** - Position open: Sally reported starting to investigate. Penny Saver \$28 / mo. Oakland Trib worse. Chuck suggested Sally contact Simon Wong about putting an item in Tri-City Voice.

**VP Membership** - Jan Fagerholm: Member count as of March 18, 2011.

Type	Number	Percent
Regular	31	46
Senior	30	45
Student	0	0
Associate	6	9
Total	67	100

**VP Newsletter** - Elsie Smith: Newsletter submission deadlines:

March 19, Saturday midnight, April Newsletter

April 23, 2011, Saturday midnight, May Newsletter

### Programs -

April: OpenOffice / LibreOffice. What is it? How to use it. Future - Smartphone presentation? WordPerfect fan presentation?

**VP Special Projects** - Bayle Emlein: Nothing special to report.

**Webmaster** - Diane George: Calendar: Remember to check the Web site for the new Clubhouse hours and before going to the Clubhouse on a Saturday.

**Fund Raiser:** Portable TV - \$59 or DVD burner \$35?

**New Business:** - Chuck will make a sign-in sheet for Main Meeting to get names and current e-mail addresses.

Date and Time of Next Meeting: Saturday, April 23rd, 2011 at 2:00 PM, 28924 Ruus Road, Hayward.

The meeting adjourned at: 2:55 PM.

Respectfully submitted, for Bayle Emlein, Secretary,  
--Jan Fagerholm

# PCC NEWS www.pcc.org

PC Community  
P.O. Box 55513  
Hayward, CA 94545-0513



## April 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Check the calendar at <a href="http://www.pcc.org">www.pcc.org</a> for up-to-date information!			See Page 8 for Clubhouse information.	See Page 9 for SIG Meeting information.	1 7:30 pm <b>Main Meeting</b>	2 8:30am-1pm Clubhouse Open Clubhouse Cookout 8 pm-Hardware SIG
3	4	5 → 4 pm-7 pm Clubhouse Open	6	7	8 → 8:30am-1pm Clubhouse Open 1 pm-Windows 7 SIG	9
10	11	12 → 4 pm-7 pm Clubhouse Open	13	14	15 → 8:30am-1pm Clubhouse Open 2 pm-Exec. Committee Mtg.	16
17	18 7:30 pm-Mobile Computing SIG	19 6:30 pm-Genealogy SIG → 4 pm-7 pm Clubhouse Open	20	21	22 → Clubhouse Closed	23
24  <small>Easter Sunday</small>	25	26 → 4 pm-7 pm Clubhouse Open	27	28	29 → 8:30am-1pm Clubhouse Open 2 pm-Linux SIG	30

The May 2011 Main Meeting will be at 28924 Ruus Road, Hayward CA, on May 6, 2011 at 7:30 P.M.